

Church Spotlight — Submission

We feature one congregation an edition. Not the biggest, the newest, or the one with the best building — the one that solved a problem other churches are still stuck on.

BEFORE YOU START

There is no fee to be featured, ever, and you can nominate your own church.

You can type straight into this PDF, save it, and email it back — or print it and write on it. Either way it goes to editor@signalandsong.com.

HOW TO REACH YOU

YOUR NAME

Your legal name — needed for the release.

YOUR ROLE AT THE CHURCH

Pastor, first lady, media director, administrator, member.

CHURCH NAME

Exactly how you want it printed.

EMAIL

PHONE

Optional.

CITY AND STATE

SENIOR PASTOR / LEADERSHIP

Names as they should appear in print.

ROUGHLY HOW MANY ATTEND WEEKLY

A range is fine. Optional.

DENOMINATION OR AFFILIATION

Or “non-denominational.” Optional.

THE STORY — THIS IS THE PART THAT MATTERS

ONE LINE ON WHY THIS IS WORTH WRITING ABOUT

About 25 words. The thing you did that another church could copy on Monday.

WHAT YOU DID

150–250 words. The substance. What did you actually change, build, start or stop? Be concrete — the equipment, the schedule, the decision, the number of people. This is the part another pastor reads and copies.

WHAT IT COST YOU

100–150 words. Money, volunteers, a hard conversation, a year of Sundays. Naming the cost is what makes the story credible instead of promotional. Please do not skip this one.

WHAT HAPPENED NEXT

100–150 words. The outcome, honestly. If it is still in progress, say so. If part of it did not work, say that too — readers trust a story that admits a miss, and we would rather print it.

A QUOTE WE CAN PULL OUT

One or two sentences from the pastor or a member, and who said it.

YOUR CHURCH, FOR THE DETAILS BOX

SERVICE TIMES

Days and times as you would want a visitor to read them.

WEBSITE

Optional.

FACEBOOK, YOUTUBE, INSTAGRAM

Optional.

WHERE PEOPLE WATCH YOUR STREAM

Optional.

PHOTOGRAPHS

LINK TO YOUR PHOTOS

REQUIRED. Dropbox, Google Drive or WeTransfer. At least one landscape image 1600 x 1000 px or larger. **REAL PEOPLE**, mid-service or mid-work — not an empty sanctuary.

PHOTOGRAPHER TO CREDIT

If someone specific took them. Optional.

PHOTO CONSENT — PLEASE INITIAL

By initialling you confirm everyone identifiable in these photographs has agreed to appear, and that for anyone under 18 you have a parent or guardian's permission. We cannot publish a photo without this.

THE RELEASE — PLEASE READ, THEN SIGN

WHAT YOU ARE AGREEING TO

- We may publish your name, story, likeness and the photographs you send, in Signal & Song, and keep that edition archived.
- We may use excerpts and images to promote the magazine — our site, socials, email list, MBSGGTV and radio.
- You keep everything. Your photos, recordings and name. No copyright transfers to us, and you may use your own story anywhere else at any time.
- We will never sell or licence your story or images to anyone, never use them in advertising for another business, and never present you as endorsing an advertiser.
- A Spotlight page may carry one "presented by" sponsor credit. Sponsors have no say in what we write and are not told who is being featured.
- We may edit for length and clarity, never for meaning. Change your mind and we remove you from future editions.
- You confirm what you have told us is true, that you have the right to give us the photographs, and that everyone identifiable in them has agreed to appear — with a parent or guardian's permission for anyone under 18.

Full terms: the Signal & Song Contributor Release, MBSGG Global Network LLC, governed by the laws of the State of Missouri. Editorial features are free — you are not paying us and we are not paying you, and you can never buy one.

SIGNATURE

DATE

PRINT NAME

PHONE

IF THE PERSON FEATURED IS UNDER 18 — PARENT OR GUARDIAN NAME AND SIGNATURE

Email the completed form to editor@signalandsong.com — or fill it in online at signalandsong.com/submit/church instead, whichever suits you.